

**FLEMPTON GOLF CLUB RISK ASSESSMENT SEPTEMBER 2020
HEALTH AND SAFETY RISK ASSESSMENT**

Assessed by:	Ellie Walton	Signed:		Assessment Date:	September 2020	Review Date: within the government guidelines or there are any changes
Risk assessed:	SPREAD OF COVID- 19					
Persons at risk:	STAFF, CUSTOMERS, SUPPLIERS AND OTHER VISITORS					

Spread of COVID-19 through contaminated hands – MEDIUM	Hand Washing	<ol style="list-style-type: none"> 1. Staff are required to wash their hands on a regular basis with water and soap for 20 seconds, as per government guidance. 2. Everyone is reminded to catch coughs and sneeze in tissues – following the Catch it, Bin it, Kill it campaign. 	LOW
Spread of COVID-19 through contaminated hand – MEDIUM	Hand Sanitising	<ol style="list-style-type: none"> 3. Hand sanitisers are located for customers and staff at entry and exit points and throughout the Club / Bar 4. Anyone entering the club / Bar will be encouraged to use the hand sanitiser 5. Staff are required to sanitise their hands regularly as well as washing their hands. 	LOW
Spread of COVID -19 through contaminated surfaces – MEDIUM	Cleaning	<ol style="list-style-type: none"> 1. Deep cleaning of the club/bar areas will take place every morning before the club opens 2. Deep cleaning of the kitchen will take place at the end of every day and after service. 3. Door handles (of those doors unable to be kept open – fire doors), rails and surface areas in common areas will be cleaned regularly 4. More rigorous cleaning in place 5. Toilets will be checked and cleaned regularly throughout the day. 	LOW
Spread of COVID-19 through person contact - MEDIUM	Social Distancing	<ol style="list-style-type: none"> 1. Reducing the number of tables in the Club /Bar/ Dining area to accommodate a 1 metre plus gap between tables. 2. Staggering bookings where possible to minimise overbooking 3. Ensuring that customers are not sitting face to face with people outside of their own household 4. Clear signage in and around the club/bar to promote social distancing and general COVID awareness 	LOW

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		5. Customers will be encouraged to read the menu at the bar area without touching.	
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Spread of COVID-19 – General Medium	Additional Measures	<ol style="list-style-type: none"> 1. Ensure Staff are well enough to come to work and have no Covid-19 Symptoms - Relevant training carried out. 2. Customers showing COVID-19 symptoms will be asked not to enter the Club 3. Customers will be asked for their contact details if not a member of the club, as requested by the UK government to assist with their track and trace system. 4. All customers paying a green fee must be signed in with contact number 5. All customer facing staff will be required to wear either face mass or face shields. 6. All non-customer facing staff will be required to wear face masks and gloves. 7. Toilet doors – a system will be in place to ensure handles are clean. Doors to be pinned open 8. Doors in restaurant/dining area will be left open to reduce contact with handles (with exception of fire doors- see above). Also to enable good air flow. 9. Coin Coffee machine not in use until further notice. 	LOW
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